



**Trailer Services**  
TRAILERMADE SOLUTIONS

# TIP Trailer Services Europe

## Job Vacancy

***Role:*** IT Application Intern

***Location:*** Manchester, UK

***Contract:*** 1 Year Placement



**Job title:** IT Application Internship

**Apply:** [Robert.Hartley@tipeurope.com](mailto:Robert.Hartley@tipeurope.com)

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**Location:** UK HQ, Manchester

**Reporting To:** IT Application Leader

**Job type:** Internship - 12 Months

**Function:** Information Technology

**Deadline for application:** 15<sup>th</sup> February 2016

### **The Opportunity**

Are you an undergraduate student seeking to gain immediate hands-on experience in a multinational business environment? Are you looking for a challenging workplace where you can surpass yourself beyond your comfort zone, and develop into a successful young professional? Then TIP offers you all of the above. Be assured you do not face the challenge alone! Being a part of our dynamic business team means you will receive on-going support, feedback and training whilst identifying professional development opportunities. Join our internship program and enter a network that will enrich your experience beyond your internship!

### **The Company**

TIP Trailer Services is a leading organisation in the transportation and logistics sector. Working across more than 70 locations throughout Europe, TIP provides its customers with leasing, rental, maintenance and other value-added smart services and solutions. With branches throughout 16 European countries and more than 1400 staff, our experienced teams specify, source, finance, maintain, manage and remarket a diverse fleet of trailers. The UK HQ is based in Carrington, Manchester and the European HQ is based in Amsterdam, Netherlands. For more information, please go to [www.tipeurope.com](http://www.tipeurope.com).

### **Role Summary:**

The role of the IT Application Intern for TIP Trailer Services is to assist and provide professional IT support to the Business Intelligence Team and Solution Delivery team which together make up the Application Team.

### **Responsibilities/Activities:**

- Working closely with project leaders and developers to manage delivery of solutions to the business, with end-to-end involvement.
- Assisting with day to day administration of the company reporting tool, based on SAP Business Objects, with tasks including user account control, granting of account permissions, and report scheduling
- Working with the Database that powers our reporting system, using tools to interact with the database, querying and manipulating data where necessary.
- Support of the company intranet tool SupportCentral, granting access to new users, and communicating with existing users to resolve technical issues
- Communicating with users on a daily basis to solve business application issues, using a web based ticket system to manage your cases



- Assisting with control of software licenses and support, involving communication with suppliers, raising purchase orders, and filing contracts and invoices (digital and paper)
- Using web based procurement tools to manage departmental purchase orders, covering requisitions of new purchase order and management of monthly receipting.
- Research into new technologies and industry breakthroughs that can benefit the business
- Organisation of weekly meetings, covering project and team updates
- Supporting the business project approval process, including administration of the company Production Implementation Request intranet site and facilitating approval of requests
- Managing and communicating the weekly schedules / holiday schedules for the whole IT team

#### **Desired Knowledge/Competencies**

- Good verbal and written communication skills
- Enthusiasm and drive to get involved and learn new skills
- Commitment to own your projects and see them through
- Ability to multitask, working on multiple projects side-by-side
- Able to integrate and work well as part of a team of professionals
- Self-motivation to apply yourself to you work
- Knowledge of Microsoft Office applications such as Word and Excel
- Prior Knowledge of DBMS systems. Oracle Database experience preferred
- Basic Knowledge and understanding of SQL
- Some experience with SAP BusinessObjects or Informatica good, but not essential
- Knowledge of client and server operating systems (Windows & Solaris preferred)
- Exposure to data warehousing would be beneficial

Please note that successful applicants will be required to attend an assessment day during the week commencing 14<sup>th</sup> March 2016. We understand that students may be under exams during this period and therefore request that they include their availability within their covering letter.

TIP Trailer Services employs staff at more than 70 locations and at more than 50 maintenance facilities throughout 16 European countries. TIP is an equal opportunity employer and values diversity in its workforce, encouraging applications from all qualified individuals. Hiring is subject to background check.

Many Thanks,  
Robert Hartley