

ProspectSoft



About our Placement Scheme

ProspectSoft is a family-owned UK business delivering CRM and eCommerce solutions to thousands of SMEs across the UK, the Republic of Ireland and worldwide.

We know that any business is only as good as its people, which is why we employ the very best placement students, so our clients receive the very best service. Each year we invest heavily in recruiting, training and developing our placements and see 51% of placements return as full time employees. Our placements are integral members of the team. Our directors always reinforce how important our placements are, and therefore continue to review and refine the scheme each year. This has been recognised by the National Undergraduate Employability awards as we have won 'Best SME Placement Provider' for four years!



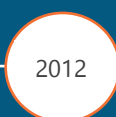
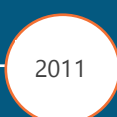


Why choose a ProspectSoft placement?

The awards speak for themselves, but there are many other reasons to choose a placement year at ProspectSoft. Our 13-month paid placement provides a chance to learn and develop in a forward-thinking, innovative company, equipping you with invaluable experiences to take back to university and for the future.

Your initial month is packed with training from our internal experts so you are well prepared before entering your job roles. Your year can be tailored to suit your own personal skills and interests which can have a significant impact on the company - our current Marketing Team Leader, Jess Heald, won an award for 'Impact on an Organisation' at the Inspirational Student Awards for her placement year at ProspectSoft in 2015.

Working for a small to medium-sized enterprise means you have the opportunity to work directly alongside senior managers and directors. This provides opportunities to gain advice and learn skills from experienced staff, making it the perfect environment for a placement student to thrive. We pride ourselves on being a young, dynamic and sociable team with a customer-centric approach. Our placement scheme is a fundamental way of recruiting and essential to the continual growth of the company - one previous Placement Student is now even a Director!



Job Roles - Sales & Marketing



Marketing Assistant

As a Marketing Assistant, you will be responsible for a variety of projects, mainly the execution of direct and digital marketing communications. Reporting to our Marketing Team Leader you will be responsible for the implementation of eMail Marketing campaigns, social media activities, website content and the creation of promotional material. As a Marketing Assistant you will be critical to the organisation, and will take a lead role in the organisation and the running of our regional events at prestigious venues such as Silverstone Circuit and the Queen Elizabeth Olympic Park. Not only that, but you will be vital when considering our social media presence as you will be managing all of ProspectSoft's social media platforms, and through the creation of social media reports you will see your direct impact on the business. In addition to this, as an assistant in this role you will have the opportunity to provide social media advice to customers and be responsible for executing social media campaigns throughout the year. You will also be able to show your creative side when completing tasks such as blog writing, creating infographics, holding customer web clinics, photography/video content for our corporate and placement sites, and much more. As an essential member of the team you will develop a strong understanding of B2B marketing through the continued drive of marketing driven strategies at ProspectSoft.



Sales & Account Management Assistant

At ProspectSoft we have two different sales placement opportunities in both our New Business Sales team and our Account Management team. Both roles include direct communication with potential and existing clients, and you will be responsible for developing opportunities, assessing business requirements, building quotes and confirming orders - all stages of B2B software sale. There will also be the opportunity to meet with clients directly and the chance to manage our web analytic product where you will demonstrate the software's functionality to potential customers during a sale.

In our New Business team, the Sales Assistants will be key points of contact in the Sales department reporting to the Sales Director. You will assist our sales consultants through liaising with key partners and potential clients. There will also be the opportunity to meet with clients and the chance to manage customers' Free Trials of Prospect 365.

In the Account Management team, with over 400 customers, the Account Management Assistants are always kept on their toes. You must be prepared to be thrown in at the deep end, be able to forge relationships with customers and team members, as well as being able to manage your own time effectively. Your role will include everything from sales, lead generation, demonstrations, meeting with clients and much more.

Job Roles - Technical



Assistant Front-End Web Developer Role

As a Front-End Web Developer, at ProspectSoft, you will be part of a close-knit, dynamic team. You will work closely alongside designers, developers and account managers to deliver great looking and functional, responsive websites. Working with our designers, you will discover more about who our clients are and what they represent - your job is to then turn that into a reality. This role is therefore all about collaboration.

You will need to have good verbal and written communication skills to be able to understand the exact customer requirements to ensure solutions meet proposals. Using agile practices to create solutions that far exceed expectations, you will develop high quality, testable and performant eCommerce sites. For this role, you will have the chance to use technologies such as HTML5, CSS, JavaScript/jQuery, LESS and bootstrap. In a small business every role is vital and at ProspectSoft we like to embrace new ideas and input them throughout departments and across the company. Therefore, the ideal candidate would be enthusiastic and passionate with plenty of creative ideas.

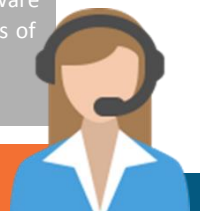


Assistant Solutions Developer

As an Assistant Solutions Developer, the year will be highly software development focused and will involve the use of technologies such as the .NET framework, ActiveX/COM and web technologies including HTML, CSS and JavaScript. Any experience with the above technologies, SQL or Sybase/Oracle databases will be advantageous although not essential. Students can expect to leave their placement having had real life experience of the entire development lifecycle.

Successful applicants can expect to gain a great deal of experience working and building relationships with customers on systems analysis, software development, databases, writing SQL statements and procedures to populate and manipulate data within them. Similar to the Technical Support Assistant Role, placement students will also gain experience with some of the industry's latest and most powerful technologies such as Microsoft Windows Servers, Microsoft Windows (including Windows 8), Microsoft Office 2013, Microsoft Office 365, Microsoft Virtual PC, Microsoft Exchange, Citrix Go-to-assist, ProspectSoft CRM, ProspectSoft eCommerce and many more.

You will be working closely with our Head of Development, playing a key role in ensuring the success of the latest releases of ProspectSoft CRM and Web Solutions. Other placement activities often include full development projects, setting up testing and demonstration environments, and assisting with the specification and design of bespoke software developments for customers. On commencing your placement, you will receive six weeks of training in all aspects of our product stack and our development methodologies.



Technical Support Assistant

In this role placements will become used to supporting and delivering complex software solutions in a professional environment and working with other professionals within a project team. Dependent on experience, there is also an opportunity to get involved with technologies such as .NET framework, SQL, ActiveX/COM and web technologies including HTML, CSS and JavaScript.

Any experience with the above technologies and with agile development processes will be advantageous although not essential. Successful applicants can expect to gain a great deal of experience working and building relationships with customers on systems analysis, software development, web and mobile application development, databases, writing SQL statements and procedures to populate and manipulate data within them. Placement students will also gain experience with some of the industry's latest and most powerful technologies such as Microsoft Azure, Microsoft Windows Server 2012 R2, Microsoft Windows (including Windows 8&10), Microsoft Office 365, Microsoft Hyper-V, TeamViewer, iPhone/Android apps, ProspectSoft CRM, ProspectSoft eCommerce and many more.

The job also includes the opportunity to engage directly with customers to help with software installation, implementation and training. As well as all that, you will get involved in setting up testing and demonstration environments and assisting with the specification and designs of custom software configurations.

Further Information

Placement Life

Being a young and close-knit team we have several fun activities throughout the year including a Ball and Summer BBQ. We also have Pizza Friday which occurs every month, bake offs, football and badminton games weekly. Daily pool games, FIFA and board games are popular in the office and on Fridays we use the last half an hour to reconnect with other departments.

Oxford and High Wycombe are easily commutable and placements have chosen to live together in both areas in the past. We will help as much as we can for students looking to relocate for their placement.

Placement start: August

Length: 13 months

Location: Stokenchurch - Buckinghamshire

Salary: £16,900 (13-month contract)

Requirements:

UCAS points: 280

Predicted Degree: 2.1 or above



For more information, check out the following:

Placement Website: <https://placements.prospectsoft.com/Home>

Twitter: https://twitter.com/PS_Placements

Facebook: <https://www.facebook.com/ProspectSoft/>

Blogs: <http://blog.prospectsoft.com/blog/category/placements/>

Company Website: <https://prospectsoft.com/>

Instagram: https://www.instagram.com/ps_placements/



How to apply:

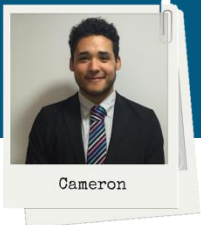
Applications open: 5/10/16 Deadline: 12/01/17

If you are interested in joining our exciting and dynamic team, then please go to the recruitment portal and create an account!

<https://placements.prospectsoft.com/register>



Testimonials



Cameron Heckstall- Smith- Assistant Support Consultant

"I have learned and developed so much as a person during my time at ProspectSoft. I feel more confident in going back to university and starting my career in the technological industry as a result. I learned a lot about many different technologies, enhanced my level of employability and have done so in a fun and enjoyable environment."



Lauren Hines- Marketing and Event Assistant

"My placement year at ProspectSoft has truly been an unforgettable experience. The team have always provided me with every opportunity to thrive, from the huge responsibility I've been given to the immense amount of support I've received along the way."



Laura Varney- Assistant Solutions Developer

"My year at ProspectSoft has been a lot of fun! I have enjoyed my role working in a small passionate team with other developers and designers. Working with customers on live projects has given me more confidence in myself, and the ability to learn and improve my skills. These things I'll be able to use to succeed in the future."



Isobel Honour – Sales and Account Management Assistant

"I have had so many opportunities during my placement year at ProspectSoft, from assisting customers with their email marketing efforts to running training sessions at customers' offices. I am still surprised by the amount of responsibility I was given during my placement year! I really have gained some incredibly valuable skills, that I will take forward with me to University and my future career. The team at ProspectSoft has truly made this an unforgettable experience."



Stuart Reeve - Assistant Solutions Developer

"Working at ProspectSoft has given me an amazing opportunity to develop both my technical and personal skills. I have been able to work on a variety of projects in different technical areas. The people at ProspectSoft have been great to work alongside and are the main reason I have been able to gain so much from my placement year."



Jordan Edmunds – Sales & Account Management Assistant

"Throughout my year at ProspectSoft I was allowed the freedom to learn and develop a whole host of skills in a range of different areas. For those students who are unsure of where they want to go with their careers, this is the perfect platform to experience working across a range of business activities, getting real world experience in the process. I never thought I would be given such important responsibilities over my placement year, and I can honestly say I couldn't have asked for a better experience."



Nikhil Vedi – Technical Support Assistant

"Through working at ProspectSoft I've developed skills that a degree doesn't teach you, skills that will be invaluable when looking for a job after University. It has also given me a focused mind set for my final year. I'm glad I chose to work at an SME as opposed to a large organisation, as I felt just as valuable as a long-term employee. Not only this, but it was also an enjoyable environment to work in."