**Job description and person specification**

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| **Position** | | |
| **Job Title** | **Student Analyst (Analytical Support Officer) One Year Placement** | |
| **Salary** | **£18,500 - £23,000** dependent on location and sector | |
| **Duration** | **12 months** | |
| **Location** | Majority of posts in central teams based in **Leeds** and **London**. Potentially a small number of posts in Reading | |
| **Eligibility** | 2nd year undergraduate students on a Bachelor’s or Integrated Master’s degree in a numerate subject | |
| **Application Deadline** | **31/10/2018** | |
| ***The positions are allocated between DHSC and NHS E*** | | |
| **About the Role** | | **Person Specification** |
| Placements are analytically focussed:   * Analysts use specialised quantitative and qualitative skills to solve problems and generate insight * There is a large community of analysts working on a wide range of high profile areas of health policy in both organisations * You will be working alongside professional analysts such as statisticians, operational researchers, economists and social researchers * You will be matched with a role that suits your skills and experience   This is a unique opportunity to gain insight into central government and the health system at the highest level. | | **Essential:**   * Numerate undergraduate discipline (Maths, Finance, Economics, Psychology, Geography etc.) * Experience conducting analysis and using analytical techniques * Strong IT skills, particularly MS Excel * Excellent time management skills with the ability to reprioritise * Ability to work in a team to contribute to and achieve a shared objective * Strong communication skills (written and oral) * Eligible to work within the UK   **Desirable:**   * Experience using relevant analytical software including SPSS, R, VBA etc. * Experience of analysing real world data * Familiarity with the current healthcare climate |
| **NHS England Values and Behaviours** | | **The Civil Service Code and supporting DHSC’s Role in Government** |
| The values enshrined in the **NHS** Constitution underpin all that we do:   * Respect and dignity * Commitment to the quality of care * Compassion * Improving lives * Working together for patients * Everyone counts.   Behaviours - leading by example,   * We prioritise patients in every decision we take * We are person focused * We listen and learn * We are evidence-based * We are open and transparent * We are inclusive * We strive for improvement | | As a civil servant at **DHSC**, it is expected that employees abide by the Civil Service Code and its core values:   * Integrity (Be professional, responsible and efficient) * Honesty (Be truthful, open and resourceful) * Objectivity (Be accurate and conduct rigorous analysis of evidence to advise effectively) * Impartiality (Work in a fair, just and equitable way)   Behaviours: A Great Department of State   * We aim to work to improve outcomes * We aim to be effective leaders * We aim to be skilled people |

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