**Job description and person specification**

**CONTACT US - StudentAnalystPlacements@dh.gsi.gov.uk**

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| **Position** |
| **Job Title** | **Student Analyst (Analytical Support Officer) One Year Placement** |
| **Salary** | **£18,500 - £23,000** dependent on location and sector  |
| **Duration** | **12 months** |
| **Location** | Majority of posts in central teams based in **Leeds** and **London**. Potentially a small number of posts in Reading |
| **Eligibility** | 2nd year undergraduate students on a Bachelor’s or Integrated Master’s degree in a numerate subject |
| **Application Deadline** | **31/10/2018** |
| ***The positions are allocated between DHSC and NHS E*** |
| **About the Role** | **Person Specification** |
| Placements are analytically focussed:* Analysts use specialised quantitative and qualitative skills to solve problems and generate insight
* There is a large community of analysts working on a wide range of high profile areas of health policy in both organisations
* You will be working alongside professional analysts such as statisticians, operational researchers, economists and social researchers
* You will be matched with a role that suits your skills and experience

This is a unique opportunity to gain insight into central government and the health system at the highest level. | **Essential:*** Numerate undergraduate discipline (Maths, Finance, Economics, Psychology, Geography etc.)
* Experience conducting analysis and using analytical techniques
* Strong IT skills, particularly MS Excel
* Excellent time management skills with the ability to reprioritise
* Ability to work in a team to contribute to and achieve a shared objective
* Strong communication skills (written and oral)
* Eligible to work within the UK

**Desirable:** * Experience using relevant analytical software including SPSS, R, VBA etc.
* Experience of analysing real world data
* Familiarity with the current healthcare climate
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| **NHS England Values and Behaviours**  | **The Civil Service Code and supporting DHSC’s Role in Government** |
| The values enshrined in the **NHS** Constitution underpin all that we do:* Respect and dignity
* Commitment to the quality of care
* Compassion
* Improving lives
* Working together for patients
* Everyone counts.

Behaviours - leading by example,* We prioritise patients in every decision we take
* We are person focused
* We listen and learn
* We are evidence-based
* We are open and transparent
* We are inclusive
* We strive for improvement
 | As a civil servant at **DHSC**, it is expected that employees abide by the Civil Service Code and its core values:* Integrity (Be professional, responsible and efficient)
* Honesty (Be truthful, open and resourceful)
* Objectivity (Be accurate and conduct rigorous analysis of evidence to advise effectively)
* Impartiality (Work in a fair, just and equitable way)

Behaviours: A Great Department of State* We aim to work to improve outcomes
* We aim to be effective leaders
* We aim to be skilled people
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