

Basis Internship Programme 2021

About our programme

- Are you inspired by the idea of making a real societal impact?
- Do you want to learn how to help people and organisations solve messy problems?
- Are you looking for work experience to boost your CV and launch your career?

If you were nodding along to all of that, our internship programme could be a great fit for you.

We are looking for a student or recent graduate to join our team for a 1 month internship, to help our clients tackle messy problems and to gain first-hand experience of transformation in the public sector.

As part of the programme will have the opportunity to:

- Support government organisations to solve messy problems
- Help us deliver training to organisations across the globe in how to effectively collaborate virtually in the context of COVID-19
- Put your research and analysis skills to the test to help solve real challenges
- Learn how a consultancy actually runs by helping out on a range of internal projects; and
- Improve your skills by taking part in the same training we put our own consultants through

A bit about us

Basis helps public services, NGOs and charities to tackle messy problems through consulting, training and facilitation. We pioneered the use of Agile approaches to delivering change in the public sector and have been named by the Financial Times as one of the UK's top management consultants for three years running.

Although until recently, most of our work has been done in-person, we are also global experts in virtual facilitation. In 2020 alone we have:

- Facilitated eight one-week-long online [Impact Sprints](#) with social impact organisations and local authorities to understand the impact of COVID-19 on their communities and coordinate their response quickly
- Supported people and organisations to turn their events and training into online engagement ranging from – REN21 a Think Tank focussed on global renewable energy policy, Stockholm School of Economics EMBA programme, a coaching programme in Virginia (US), and youth engagement for Generations for Peace (Amman, Jordan)
- Run a global online gathering for change practitioners exploring new and emerging ways of working
- Built the capacity of teams in local government, UNESCO, Unicef and the UN Disarmament Directorate to run virtual events with international participation

Our passion is for helping organisations improve the lives of the most vulnerable people in society. Whether it's online or in-person, we help design better services for homeless people, to ensure young people thrive and that older people can live independently for longer. We work on the things that really matter. We think our work is honourable and important.

What you can expect from us

- A variety of projects, tasks and assignments
- The opportunity to work closely with and learn from our core team
- Regular feedback to help you learn quickly
- Payment for your internship at the London living wage (£10.85/hour)

What do we expect from you?

- To be available for the full 1 month programme
- A commitment to the work you are involved in – our work has a real impact on people's lives and we take it seriously
- The ability to use your own initiative – being self-motivated is essential especially when working remotely from home
- Enthusiasm for getting stuck in and to develop practical skills in a public sector environment
- To be organised and adaptable and comfortable working to tight deadlines and changing priorities

We will also expect you to have the following knowledge and skills:

- A basic understanding of public services
- Some experience of analysing processes, systems and finances
- Strong communication skills, both written and verbal with an ability to translate this to the online environment (you'll be doing a lot of Zoom calls!)
- Experience in using Microsoft Office Suite with an ability to learn new technology quickly. If you have any experience of using online collaboration tools this is a big plus!

How to apply

- Step 1 – express your interest by emailing your CV and a covering note to Alys at alys.cowdy@basis.co.uk by 30/04/2021
- Step 2 – if selected we'll send you a short written task to complete within two weeks
- Step 3 – if selected we'll invite you to an online selection event – this takes about two hours
- Step 4 – we'll check references and assuming these are OK we'll send you an induction pack and a contact, we'll introduce you to the team and we'll get started

The bit at the bottom

Your internship is all about what you make of it. The more you put in, the more you will get out of it and the more you will learn! At the end of your internship, there will be a formal career development meeting to discuss what you have learnt, and to give you advice on your aspirations and possible progression opportunities.